

WASHINGTON STATE UNIVERSITY
 STUDENT CLASSIFICATION AND COMPENSATION PLAN
 Effective January 1, 2025

**** Clerical Assistant I 9001-YN_Student \$16.66 \$22.75**
 Duties are routine and repetitive in nature as detailed by supervisor's instructions. Duties may include answering phone calls, directing visitors, retail sales, general filing, shelving books, basic word processing and data entry, scheduling meetings and events, handing out equipment, and preparing materials.

**** Clerical Assistant II 9002-YN_Student \$16.66 \$25.00**
 Duties require exercising judgment under general supervision. Apply skill or knowledge of bookkeeping, cash handling, inventory procedures, library rules, word processing, data entry, equipment operation, event coordination, travel coordination, scheduling and general office support.

**** Clerical Assistant III 9003-YN_Student \$16.66 \$28.00**
 Requires using independent judgment to perform complex administrative or fiscal duties. Tasks include interpretation of university policies and administration or high level support of a project or program. May direct the work of others.

Office Support Worker - Student 9200-YN_Student \$16.66 \$28.00
 Undergraduate and graduate students performing clerical, fiscal, retail, or administrative support tasks. Duties are typically performed under general supervision. May direct the work of others.

**** Job profile will not be available for use after May 15, 2025.**

For State Work-Study Rates, see pages 6-9

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Academic Student Employees who serve as a Teaching Assistant – Undergraduate with teaching duties or a Research Assistant – Undergraduate engaging in research and analysis under faculty supervision, see Page 5

** Lecturer I	9017-YN_Student	\$16.66	\$31.00
Under general supervision, organize and lead non-academic courses or similar activities such as presentations, workshops and seminars. Requires specialized knowledge through education or experience. May require a degree.			

** Preceptor I	9019-YN_Student	\$16.66	\$31.00
Under general supervision, lead an applied techniques course, assist students in a practice laboratory, or proctor testing. Requires specialized knowledge. May require a degree.			

** Preceptor II	9020-YN_Student	\$16.66	\$39.50
Independently applies specialized knowledge to lead an applied techniques course, guide others in a practice laboratory or direct procedures and proctoring for standardized testing. Requires specialized knowledge and may require a degree. May direct the work of others.			

Academic Tutor - Student	9953-YN_Student	\$16.66	\$31.00
Undergraduate and graduate students providing individualized or small-group tutoring. Reinforces concepts taught in class, helps students with assignments, and prepares students for tests and exams. May coordinate tutoring programs and activities. Requires knowledge through education or experience. May require a degree.			

Academic Reader/Grader - Student	9954-YN_Student	\$16.66	\$31.00
Undergraduate and graduate students perform tasks in support of academics and instruction. Responsible for evaluating and scoring academic assignments, exams, papers, reports and projects. Review and grade assignments based on established grading criteria. Ensure consistency with course standards. Requires knowledge through education or experience. May require a degree.			

Facilitator/Preceptor - Student	9955-YN_Student	\$16.66	\$39.50
Undergraduate and graduate students provide expertise to lead a non-academic course, recreational instruction, workshop or seminar, to assist students in a practice lab, or serve as a proctor for exams and tests. May require specialized knowledge, experience, or degree. May direct the work of others.			

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**** Service Worker I** **9006-YN_Student** **\$16.66** **\$23.50**
Duties involve unskilled labor tasks that are routine and repetitive in nature. Minimal training is required to carry out assignments. Work is done under supervision.

**** Service Worker II** **9007-YN_Student** **\$16.66** **\$26.00**
Duties involve semi-skilled labor that may require specialized training or licenses. Works under general supervision. Tasks of a specialized nature and moderate complexity may require incumbent to draw on experience and use judgment.

**** Service Worker III** **9008-YN_Student** **\$16.66** **\$28.00**
Using independent judgment, complete semi-skilled labor duties with responsibility for work done. Direct and lead the work of others. May require specialized training or licenses.

**** Skilled Trades Worker I** **9009-YN_Student** **\$16.66** **\$29.50**
Work is performed under general supervision. Tasks require knowledge and experience in a variety of areas; design, fabrication, installation, maintenance or repair work. Projects focus on equipment, parts, construction projects or facilities.

**** Skilled Trades Worker II** **9010-YN_Student** **\$16.66** **\$31.75**
Using independent judgement, duties involve all of the above with responsibility for work done. Direct and lead the work of others. May require specialized training or licenses.

Service/Trades Worker - Student **9400-YN_Student** **\$16.66** **\$31.75**
Undergraduate and graduate students performing work that provides service, comfort, cleanliness, or safety to buildings, facilities, equipment, or grounds. Duties are typically performed under general supervision. Some tasks may be specialized with moderate complexity requiring independent judgement. May require specialized training or licenses.

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**** Technical Assistant I** **9011-YN_Student** **\$16.66** **\$27.50**
Duties are routine and repetitive and performed under supervision. Tasks include working with animals, working with computers or electronic equipment, maintenance of laboratory equipment, comparing and reporting on data in support of research.

**** Technical Assistant II** **9012-YN_Student** **\$16.66** **\$32.30**
Duties require independent actions, use of judgment and specific knowledge or experience in a technical specialty, typically two years in the specialty or equivalent. Works under general supervision. May assist with research projects, operate computer systems, prepare materials for presentation or coursework, and prepare laboratory materials.

**** Technical Assistant III** **9013-YN_Student** **\$16.66** **\$37.25**
Duties include the above with full responsibility for work done. May direct the work of others. Tasks have a high degree of complexity, including design and planning responsibilities.

Research/Technical Worker - Student **9013-YN_Student** **\$16.66** **\$37.25**
Undergraduate and graduate students performing work in support of research or technology. Duties are typically performed under general supervision, requiring specialized knowledge. Advanced duties have a high degree of complexity, requiring independent judgment to assist with research projects, operate computer systems, maintain laboratory equipment and design and execute projects. May direct the work of others.

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WSU/UAW Academic Student Employees

Effective May 1, 2024, these classifications can be used year-round and replace the student Technical Assistant, Preceptor, and Lecturer when the duties rise to the level noted in the descriptions below. [WSU-UAW job classifications](#)

Teaching Assistant – Undergraduate

9951-YY_Student

Teaching or serving as a teaching assistant. May assist faculty in teaching courses and labs, grading examinations, problem sets, or lab assignments, setting up displays for lectures and labs, or preparing or maintaining laboratory equipment.

To meet this level of work, multiple duties may be combined with the majority of the work being teaching/assistance. May not rise to this level if only performing a portion of teaching duties and lab maintenance or grading.

Example:

YES - Teaching or assisting in teaching a course or lab with multiple duties

NO - Tutor, grader, reader, proctor, recreational fitness instruction

Research Assistant – Undergraduate

9952-YY_Student

Engages in research under a faculty member’s supervision.

Example:

YES - Research data entry and/or review **AND** analysis

NO - Research data entry, maintain inventory, lab maintenance

ASE HOURLY RATES

The hourly rate range is **\$17.09 to \$39.50** for Teaching Assistant – Undergraduate and Research Assistant – Undergraduate. The minimum rate is based on the work location. [Article 35.3](#)

Work Location	Hourly Minimum
Pullman	\$17.09
Spokane, Prosser, Tri-Cities, Wenatchee	\$17.60
Mt. Vernon, Puyallup	\$17.94
Vancouver, Everett	\$18.28

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The following list includes examples of classifications typically used. It is not all-inclusive.

TYPE OF WORK Comparable Classified Staff Titles	Minimum Work Study Rate
CLERICAL ASSISTANT I	
Cashier 1 (149E / 30)	\$17.02
Customer Service Specialist 1 (102A / 35)	\$17.79
Digital Printing Operator (206H / 30)	\$17.02
Events Coordinator 1 (111A / 30)	\$17.02
Fiscal Tech 1 (148L / 30)	\$17.02
Media Assistant 1 (203O / 30)	\$17.02
Office Assistant 1 (100H / 30)	\$17.02
Retail Clerk 1 (227F / 32)	\$17.02
CLERICAL ASSISTANT II	
Customer Service Specialist 2 (102B / 37)	\$18.61
Events Coordinator 2 (111B / 35)	\$17.79
Fiscal Technician 2 (148M / 34)	\$17.40
Library & Archives Paraprofessional 1 (262I / 31)	\$17.02
Media Assistant 2 (203P / 32)	\$17.02
Office Assistant 2 (100I / 32)	\$17.02
Program Assistant (107M / 37)	\$18.61
Retail Clerk 2 (227G / 34)	\$17.40
Secretary (100S / 33)	\$17.02
CLERICAL ASSISTANT III	
Administrative Assistant 3 (105G / 40)	\$19.98
Events Coordinator 3 (111C / 39)	\$19.50
Fiscal Specialist 2 (151F / 43)	\$21.43
Fiscal Technician 3 (148N / 36)	\$18.20
Library & Archives Paraprofessional 2 (262J / 37)	\$18.61
Media Assistant 3 (203Q / 35)	\$17.79
Office Assistant 3 (100J / 34)	\$17.40
Program Coordinator (107N / 40)	\$19.98
Secretary Senior (100T / 35)	\$17.79
LECTURER I	
Instruction & Classroom Support Technician 3 (255O / 47)	\$23.52
PRECEPTOR I	
Curriculum Advisor (253L / 35)	\$17.79
Instruction & Classroom Support Technician 2 (255N / 44)	\$21.90
PRECEPTOR II	
Instruction & Classroom Support Technician 3 (255O / 47)	\$23.52

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SERVICE WORKER I	
Animal Technician 1 (525E / 30)	\$17.02
Cook 1 (674G / 35)	\$17.79
Custodian 1 (678I / 32)	\$17.02
Early Childhood Program Specialist 1 (256A / 30)	\$17.02
Farmer 1 (565I / 30)	\$17.02
Food Service Worker (675F / 34)	\$17.40
Grounds & Nursery Services Specialist 1 (591I / 32)	\$17.02
Mail Carrier – Driver (113I / 30)	\$17.02
Stockroom Attendant 1 (116E / 30)	\$17.02
Warehouse Operator 1 (117I / 32G)	\$19.06
SERVICE WORKER II	
Cook 2 (674H / 38)	\$19.06
Custodian 2 (678J / 34)	\$17.40
Early Childhood Program Specialist 2 (256B / 36)	\$18.20
Farmer 2 (565J / 33)	\$17.02
Food Service Worker Lead (675G / 37)	\$18.61
Grounds & Nursery Services Specialist 2 (591J / 34)	\$17.40
Parking Guide (386E / 38)	\$19.06
Sports Equipment Manager 2 (702H / 34)	\$17.40
Stockroom Attendant 2 (116F / 32)	\$17.02
Warehouse Operator 2 (117J / 34G)	\$19.98
SERVICE WORKER III	
Custodian 3 (678K / 37)	\$18.61
Farmer 3 (565K / 38)	\$19.06
Food Service Supervisor 1 (675H / 41)	\$20.45
Grounds & Nursery Services Specialist 3 (591K / 36)	\$18.20
Security Guard (385K / 43)	\$21.43
Utility Worker 2 (595L / 33G)	\$19.50
Warehouse Operator 3 (117K / 38G)	\$21.90

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SKILLED TRADES WORKER I	
Carpenter (605E / 42G)	\$24.10
Equipment Operator 1 (618R / 38E)	\$20.94
Equipment Technician I (600I / 33G)	\$19.50
Maintenance Mechanic 1 (626J / 44G)	\$25.34
Painter (619F / 42G)	\$24.10
SKILLED TRADES WORKER II	
Equipment Operator 2 (618S / 45G)	\$25.96
Equipment Technician 2 (600J / 46G)	\$26.62
Maintenance Mechanic 2 (626K / 47G)	\$27.24
Plumber/Pipefitter/Steamfitter (621F / 50G)	\$29.41
TECHNICAL ASSISTANT I	
Animal Technician 1 (525E / 30)	\$17.02
Broadcast Technician 1 (201E / 37)	\$18.61
Data Consultant 1 (125A / 43)	\$21.43
Electronics Technician 1 (592J / 37G)	\$21.43
Facilities Drafting Technician 1 (540H / 36)	\$18.20
IT Support Technician 1 (481C / 42)	\$20.94
Instruction & Classroom Support Technician 1 (255M / 39)	\$19.50
Laboratory Assistant 1 (510E / 38)	\$19.06
Laboratory Technician 1 (510G / 44)	\$21.90
Media Technician (203E / 30)	\$17.02
Plant Technician 1 (570J / 32)	\$17.02
Research Aide 1 (509E / 31)	\$17.02
Research Study Assistant (323L / 33)	\$17.02
Specimen Processing Technician (510P / 37)	\$18.61
TV/Video Equipment Operator 1 (203J / 30)	\$17.02
Veterinary Specialist 1 (524A / 42)	\$20.94

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TECHNICAL ASSISTANT II	
Animal Technician 2 (525F / 32)	\$17.02
Broadcast Technician 2 (201F / 42)	\$20.94
Data Consultant 2 (125B / 46)	\$22.98
Drafting Technician 2 (540E / 41)	\$20.45
Electronics Technician 2 (592K / 45G)	\$25.96
Graphic Designer (198F / 42)	\$20.94
IT Support Technician 2 (481D / 46)	\$22.98
Instruction & Classroom Support Technician 2 (255N / 44)	\$21.90
Laboratory Technician 2 (510H / 47)	\$23.52
Plant Technician 2 (570K / 37)	\$18.61
Recreation & Athletic Specialist 1 (701E / 35)	\$17.79
Research Aide 2 (509F / 37)	\$18.61
Stage Technician 1 (202E / 39)	\$19.50
TV/Video Equipment Operator 2 (203K / 32)	\$17.02
Veterinary Specialist 2 (524B / 50)	\$25.34
TECHNICAL ASSISTANT III	
Animal Technician 3 (525G / 34)	\$17.40
Communications Consultant 1 (197I / 38)	\$19.06
Data Consultant 3 (125C / 56)	\$29.41
Drafting Technician 3 (540F / 45)	\$22.47
Electronic Media Producer (200E / 41)	\$20.45
Electronics Technician 3 (592L / 47G)	\$27.24
Engineering Technician 1 (538G / 45)	\$22.47
IT Entry Customer Support (482CS / 01IT)	\$29.29
Instruction & Classroom Support Technician 3 (255O / 47)	\$23.52
Veterinary Specialist 3 (524C / 53)	\$27.24