When an Outside or Institutional Scholarship is received by Student Financial Services (SFS) for student-athletes, additional steps are needed prior to the award being placed in your award package. Per NCAA rules, all scholarships must be reviewed by the Athletics Compliance office. As the student, you are required to have the donor complete the appropriate Incoming Student-Athlete Scholarship Questionnaire form that can be found by accessing the links below. Once this form is completed it will need to be turned in to David Hall in the Athletic Compliance office. His information is listed below and on the bottom of the appropriate form. Once the form is submitted to David Hall, he will review and notify the SFS Athletic Aid Advisor of the scholarship approval at which point the scholarship, if cleared, will be added to your award package in MyWSU. Please allow up to 5 business days once the form has been received by David for the scholarship to be processed. It's important to keep in mind that this applies to all student-athletes, regardless if they are receiving athletic aid. If you have any questions regarding this process, please contact David Hall in Athletic Compliance.

David Hall Charity Downing
Athletic Compliance SFS - Athletic Aid Advisor
Phone: (509) 335-4963 Phone: (509) 335-9722
Fax: (509) 335-0208 Fax: (509) 335-1385

d.hall@wsu.edu charity.downing@wsu.edu

## **Scholarship Forms:**

<u>financialaid.wsu.edu</u> > Important Links > Athletic Financial Aid > Incoming Student-Athlete Scholarship Questionnaire: