When an Outside or Institutional Scholarship is received by Student Financial Services (SFS) for
student-athletes, additional steps are needed prior to the award being placed in your award
package. Per NCAA rules, all scholarships must be reviewed by the Athletics Compliance office.
As the student, you are required to have the donor complete the appropriate Incoming Student-
Athlete Scholarship Questionnaire form that can be found by accessing the links below. Once
this form is completed it will need to be turned in to David Hall in the Athletic Compliance
office. His information is listed below and on the bottom of the appropriate form. Once the form
is submitted to David Hall, he will review and notify the SFS Athletic Aid Advisor of the
scholarship approval at which point the scholarship, if cleared, will be added to your award
package in MyWSU. Please allow up to 5 business days once the form has been received by
David for the scholarship to be processed. It’s important to keep in mind that this applies to all
student-athletes, regardless if they are receiving athletic aid. If you have any questions regarding
this process, please contact David Hall in Athletic Compliance.

David Hall
Athletic Compliance
Phone: (509) 335-4963
Fax: (509) 335-0208
d.hall@wsu.edu

Charity Downing
SFS - Athletic Aid Advisor
Phone: (509) 335-9722
Fax: (509) 335-1385
charity.downing@wsu.edu

Scholarship Forms:

financialaid.wsu.edu > Important Links > Athletic Financial Aid > Incoming Student-Athlete
Scholarship Questionnaire: